

# Notice of Overview and Scrutiny Board

Date: Monday, 22 September 2025 at 6.00 pm

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



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## Membership:

### Chairman:

Cllr K Salmon

### Vice Chairman:

Cllr S Aitkenhead

Cllr J Beesley  
Cllr P Canavan  
Cllr L Dedman  
Cllr C Goodall

Cllr S Mackrow  
Cllr L Northover  
Cllr Dr F Rice  
Cllr T Trent

Vacancy  
Cllr O Walters  
Cllr C Weight

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=5958>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

AIDAN DUNN  
CHIEF EXECUTIVE

12 September 2025

**DEBATE  
NOT HATE**



Available online and  
on the Mod.gov app

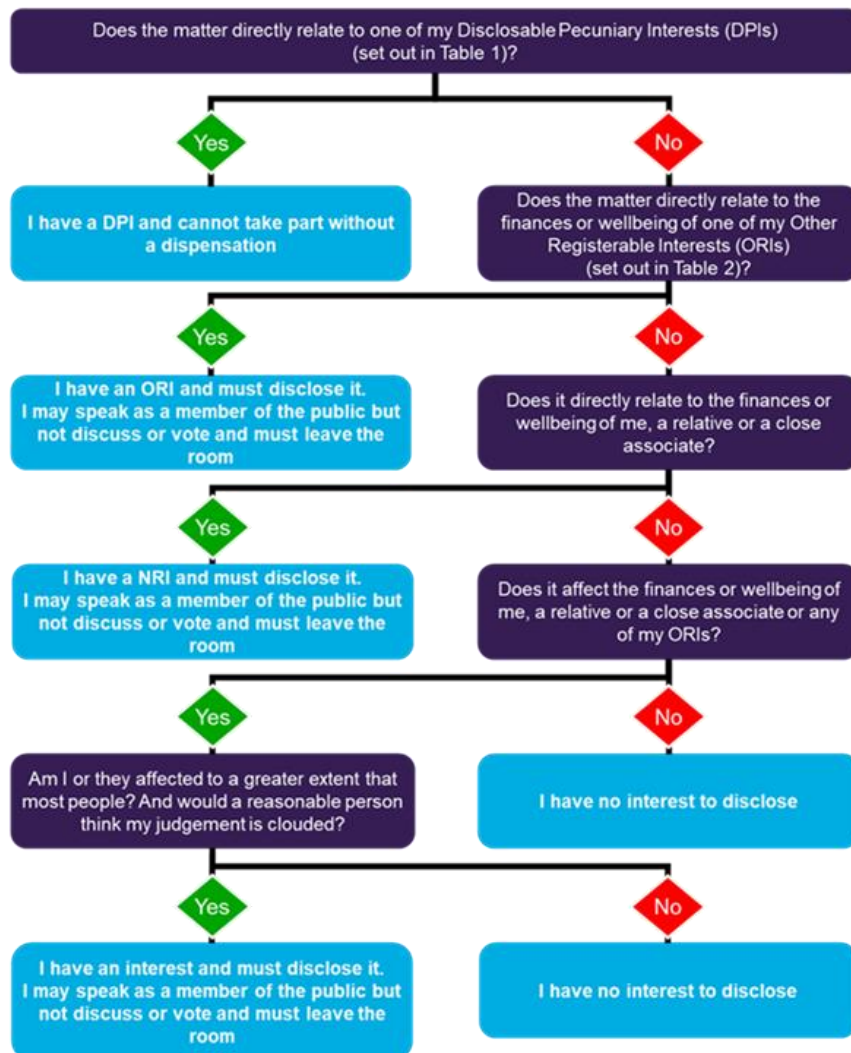


## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 15 July 2025.

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## 5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is midday 3 clear working days before the meeting – Tuesday 16 September 2025.

The deadline for the submission of a statement is midday the working day before the meeting – Friday 19 September 2025.

The deadline for the submission of a petition is 10 working days before the meeting.

## ITEMS OF BUSINESS

## 6. Commercial Operations

Following a request from the Overview and Scrutiny Board for a report of the operating practices for the Commercial Operations Service, this report provides an overview of the service and details in response to the specific

11 - 74

items in Key Lines of Enquiry document which has been provided from the Board in relation to this item.

## **7. Resident Card**

75 - 100

The Resident Card is a commitment to residents across the conurbation to support household incomes at a time when cost of living is increasing. The Council intends to introduce a scheme which gives residents access to become "Resident Card" holder, offering a free hour of parking in council-owned car parks, discounts at our seaside kiosks and one swim per month at our BCP Leisure centres, to support the wellbeing of local people. Additionally, work is underway with our leisure partners and local businesses across our high streets to build an offer which gives residents more for their money and supports the growth of our economy. The scheme is intended to be accessed digitally and with a physical card and making it truly accessible for all from Spring 2026.

This report details the BCP Residents Card offer, what the benefits are to residents and the opportunity to phase in offers or services as the scheme matures. This approach also means the scheme remains flexible and adaptable in line with financial forecasts.

Subject to Cabinet approval, the intention is that the offer outlined in this report will set out the requirements for a technology provider. This will form the basis of a detailed specification and contract terms to enable the Council to progress to call off a supplier by direct award.

## **8. O&S Board Decision Tracker**

101 - 112

To consider the Decision Tracker for the Overview and Scrutiny Board which has been introduced to allow more effective monitoring of recommendations which have been made by the Overview and Scrutiny Board.

## **9. Work Plan**

113 - 144

The Overview and Scrutiny (O&S) Committee is asked to consider and identify work priorities for publication in a Work Plan.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.